

BASTROP COUNTY DEVELOPMENT SERVICES
Environmental and Sanitation Services
TEMPORARY FOOD PERMIT APPLICATION
(SINGLE or MUTIPLE EVENT)

Completed application and check or money order fee payable to: Bastrop County will be accepted via mail or in person at the Environmental & Sanitation Services Office, 211 Jackson Street, Bastrop, Texas 78602. Permits may also be submitted by email to development.services@co.bastrop.tx.us. Payment processing staff will call phone number listed to obtain credit card information. Credit cards payments will be subject to additional payment processing fees. For permitting assistance, please call (512) 581-7176. This application must be received 10 business days prior to event.

Food products must be obtained from approved sources and in sound condition. Food prepared in a private home is not allowed.

Single event permit is valid for 3 consecutive days from the initial effective date.

Multiple event permit is valid for 3 consecutive days each week from the initial effective date.

Name of Business (DBA): _____

Business Owner Name(s): _____

Mailing Address: _____ / _____ / _____
Address City Zip Code

Phone Number: _____ Email Address: _____

Name of Responsible Individual on Site: _____

Name of Event: _____

Event Location: _____ / _____ / _____
Address City Zip Code

Start Date: _____ End Date: _____

Event Sponsor/Organizer: _____

Sponsor/Organizer Address: _____ / _____ / _____
Address City Zip Code

Event Contact Person & Phone #: _____ / _____
Name Phone Number

Days and Hours of Operation: _____

List all Foods to be sold and prepared: _____

Name of Employee that holds a Food Handlers Certification: _____

FHC expiration date: _____ *A copy of certificate must be included with application.*

Fee Schedule

Check, Money Order or Credit cards. Credit card payments will be subject to additional payment processing fees. Cash is not accepted.

Temporary Food Establishment Permit (Non-refundable) **\$25.00per event** (Per individual food booth/unit)

- _____ \$25.00 for Temporary Food Permit (permit is valid for 3 consecutive days per event)
- _____ \$200.00 for Annual Temporary Food Permit (permit is valid for 3 consecutive days per week)
- _____ Non-Profit – **Include copy of 501 (C) and return with application.**

Exemption - Nonprofit as a 501(C) Organization. You must possess a (501(C)) exemption under the Internal Revenue Code or be a religious organization meeting the definition of a church under the Internal Revenue Code, 170(b)(1)(A)(I). Nonprofits are not required to complete this application. However, they must follow the Temporary Food Establishment Compliance Requirements. Please have proof of your nonprofit status available at the event.

Signature of Applicant

Title

Printed Name of Applicant

Date

Revised October 2024